

Minnesota Valley Community Band

Board of Directors Meeting

Monday, November 17, 2025

Chanhassen, MN

In attendance:

President – Linda Aaberg

Director at large – Ann Decker

Director at large – Lucy Davis

Secretary – Marcia Michalik

Guests – None

Agenda

- I. Call to Order
- II. Approval of last meeting minutes
- III. Topics raised by attendees (15 minutes)
- IV. Director Topics
- V. Treasurer's Report -Ishpreet
- VI. Fundraising Committee Report – Ann
- VII. Promotion Committee Report – Lucy
- VIII. New Business
 - a. Summer concert schedule
 - b. Membership Chair position - description/responsibilities
 - c. Setup lead (Norm?)
 - d. Section leads
 - e. Annual Meeting planning
 - i. Date
 - ii. Any bylaw changes?
 - iii. New membership 'cards'
- IX. Old Business
 - a. Website – Statement of work review/approval
 - b. Hospitality Committee – do we have volunteers for this?
- X. Closed door discussions
- XI. Adjourn

- I. The meeting was called to order by President Linda at 4:00pm
- II. A motion was made to approve the minutes of the July meeting as submitted.

M – Ann S – Marcia Motion passed

- III. Topics raised by attendees – None

- IV. Director topics - none

- V. Treasurer's Report – ishpreet

Ishpreet suggested that given our relative financial stability we review financials on a quarterly basis (calendar quarter) rather than at every meeting. He would comment on exceptions, as they arise, at the monthly meetings. A motion was made to record this change.

M – Ishpreet S – Ann Motion passed

VI. Fundraising – Ann

- a. Ann was going to be sending out letters asking for corporate donors we re-up their donation for the year: Omni, Hometown Bank, Cornerstone Insurance
- b. We had a brief discussion about whether we want to continue to reference 'Gold, Silver, Bronze' giving levels but decided it did provide a way to show what could actually be done with the donation at that level (this many dollars cover this type of expense – room rental, etc.)
- c. Ann was going to encourage the committee members to reach out to businesses, particularly if they had a contact, but to notify her as well

VII. Promotions – Lucy

- a. Sarah Dugan will be doing the program for the December concert, Cindy will be printing
- b. Lucy will be submitting the press release about the concert to Carver County
- c. Program notes will again be posted online with the QR code on the program

VIII. New Business

- a. Summer schedule. Our fee will be \$500 unless otherwise negotiated:
 - i) Belle Plaine in June and September – Linda will coordinate
 - ii) Chasks in June at Firemen's Park – Ishpreet
 - iii) Friendship Village in Blooming in June? Linda
 - iv) Waconia St. Victoria church in July – Linda
 - v) Waconia Faith Lutheran in July – Cindy
 - vi) Minnestrista was mentioned but nothing define
- b. Membership chair/manager position – would be responsible for managing membership list, who is active, who is on the sub list, some attendance. We would need to write a job description for this.
- c. Setup lead – stage manager – Linda would ask Norm, who is doing this already, whether he would accept the title. Position responsible for setups for rehearsals and performances. Norm DID accept and this was announced at rehearsal Monday night.
- d. Section leaders – discussion about the value they would provide. Need position descriptions and then to identify these people
- e. Annual Meeting Planning:
 - i) Date is February 2, 2026
 - ii) Would like to present new org chart with new positions for Membership, Stage Manager and Section Leads
 - iii) There are a couple bylaw changes to be voted on
 - iv) Marcia and Ann will not be seeking re-election. Need to announce this to the band so that we can identify candidates
 - v) We should collect new membership cards so the list can be updated annually
- f. The board should discuss policies on attendance and conflict of interest

IX. Old Business

- a. Website – there was some additional discussion on the Statement of Work provided by Sidewalk Tech Solutions LLC. Marcia asked that a completion date be added, that date being February 2, 2026. There was also discussion about how ongoing maintenance would be handled, if by Sidewalk or by someone within the band. It was decided that initially Sidewalk would do changes at our request, with the possibility of training someone within the band to do this.
- b. Hospitality Committee – for December concert only, Jody Mahoney and Melissa Xique

X. A motion was made to adjourn; the meeting was adjourned at 5:35p.m.

M – Ann S – Ishpreet Motion passed

Respectfully submitted,
Marcia Michalik
Secretary

NEXT MEETING DATE MONDAY, JANUARY 12. Note the library is completely booked up, will need to identify a different meeting location. Linda's house?